**ANNUAL PROCUREMENT PLANT**
**Ministry/Division-CAFO, Economic Relations Division**

**Badget 2024-25**

| Package No | Description of Procurement package Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Fund | Estd. Cost in Million TK | Time Code for Process | Not Used in Goods | Invite/Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Singing of Contract | Total Time to Contract to Signature | Time for Complestion of Contract |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| Go 1 | Cleaning and Washing Itemes (3211102) | | As per need | DP | CAFO | GOB | **0.1** | Planned dates | | | | | | | | | |
| | | | | | | | | Plannet days | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | |
| GO 2 | Training (3231301) | | 8 Sessions | DP | CAFO | GOB | **0.2** | Planned dates | | | | | | | | | |
| | | | | | | | | Plannet days | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | |
| GO 3 | Computer Consumable etc. (3255101) | | As per need | DP | CAFO | GOB | **0.2** | Planned dates | | | | | | | | | |
| | | | | | | | | Plannet dates | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | |
| GO 4 | Stamp & Seal (3255104) | | As per need | DP | CAFO | GOB | 0.025 | Planned dates | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| Go 5 | Other Stationary (3255105) | | As per need | DP | CAFO | GOB | **0.4** | Planned dates | | | | | | | | | | |
| | | | | | | | | Plannet days | | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | | |
| GO 6 | Uniform (3256106) | | 01 employee | DP | CAFO | GOB | **0.011** | Planned dates | | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | | |
| GO 7 | Furniture Repair (3258102) | | As per need | DP | CAFO | GOB | **0.18** | Planned dates | | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | | |
| | | | | | | | | Actual dates | | | | | | | | | | |
| GO 8 | Office Equipment Repair (3258104) | | As per need | DP | CAFO | GOB | **0.2** | Planned dates | | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | | |
| | | | | | | | | Planned dates | | | | | | | | | | |
| GO 9 | Computer & Accessories (4112202) | | As per need | DP/RFQ | CAFO | GOB | **0.2** | Planned days | 1st Quarter | | 1st Sept. | 22th Sept. | 24th Sept. | 30th Sept. | 1st October | 2nd October | 22 days | |
| | | | | | | | | | 2nd Quarter | | 3rd Nov. | 21th Nov. | 25th Nov. | 1st Dec. | 2nd Dec. | 3rd Dec. | 22 days | |
| | | | | | | | | | 3rd Quarter | | 2nd Feb. | 23th Feb. | 25th Feb. | 3rd March | 4th March | 5th March | 22 days | |
| | | | | | | | | | 4th Quarter | | 4th May | 25th May | 27th May | 2nd June | 3rd June | 4th June | 22 days | |
| | | | | | | | | Planned days | For all Quarters | | | 14 days | 2 days | 4 days | 1 day | 1 day | 22 days | |

| Package No | Description of Procurement package Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Fund | Estd. Cost in Million TK | Time Code for Process | | Not Used in Goods | Invite/Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Singing of Contract | Total Time to Contract to Signature | Time for Complestion of Contract |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | Actual dates | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| GO 10 | Office Equipment (4112310) | | As per need | DP/RFQ | CAFO | GOB | 0.12 | Planned dates | 1st Quarter | | 1st Sept. | 22th Sept. | 24th Sept. | 30th Sept. | 1st October | 2nd October | 22 days | |
| | | | | | | | | | 2nd Quarter | | 3rd Nov. | 21th Nov. | 25th Nov. | 1st Dec. | 2nd Dec. | 3rd Dec. | 22 days | |
| | | | | | | | | | 3rd Quarter | | 2nd Feb. | 23th Feb. | 25th Feb. | 3rd March | 4th March | 5th March | 22 days | |
| | | | | | | | | | 4th Quarter | | 4th May | 25th May | 27th May | 2nd June | 3rd June | 4th June | 22 days | |
| | | | | | | | | Planned days | For all Quarters | | | 14 days | 2 days | 4 days | 1 day | 1 day | 22 days | |
| | | | | | | | | Actual dates | | | | | | | | | | |
| GO 11 | Furniture (4112314) | | As per need | DP/RFQ | CAFO | GOB | 0.2 | Planned days | 1st Quarter | | 1st Sept. | 22th Sept. | 24th Sept. | 30th Sept. | 1st October | 2nd October | 22 days | |
| | | | | | | | | | 2nd Quarter | | 3rd Nov. | 21th Nov. | 25th Nov. | 1st Dec. | 2nd Dec. | 3rd Dec. | 22 days | |
| | | | | | | | | | 3rd Quarter | | 2nd Feb. | 23th Feb. | 25th Feb. | 3rd March | 4th March | 5th March | 22 days | |
| | | | | | | | | | 4th Quarter | | 4th May | 25th May | 27th May | 2nd June | 3rd June | 4th June | 22 days | |
| | | | | | | | | Planned days | For all Quarters | | | 14 days | 2 days | 4 days | 1 day | 1 day | 22 days | |
| | | | | | | | | Actual dates | | | | | | | | | | |

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